



Brighton & Hove City Council

LIST OF LATE ITEMS RELATING TO THE FORWARD PLAN OF KEY DECISIONS

FROM JUNE TO SEPTEMBER 2011

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS

www.brighton-hove.gov.uk

Edition 01

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For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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Brighton & Hove City Council Forward Plan June to September

Ref	Date decision to be taken	Key Decision (Including Brief Summary * Expected Outcome) (including ward/area)	Decision-making Body, Edition of Forward Plan when first appeared	Consultation Where Required (Details given: Who, How & Closing date)	Lead Officer (to whom representations should be made, and holder of documents)
NOTICE OF LATE ITEMS					
CABINET 9TH JUNE 2011					
CAB 22711	09/06/11	<p>All Wards Photovoltaic Solar Panel Implementation Plan for non-housing properties</p> <p>To seek Cabinet approval to undertake funding and a subsequent installation programme of photovoltaic solar panels for a selected number of non-housing council sites in order to generate renewable electricity and enable the collection of the Feed in Tariff.</p>	Cabinet	Internal and external stakeholders	Angela Dymott Tel: 29-1450, Glynnan Barham Tel: 29-4591
CAB 22849	09/06/11	<p>All Wards Concessionary BusTravel - Reimbursement Arrangements</p> <p>To seek approval for the reimbursement Arrangements for Concessionary Bus Travel – Exempt Category 7 and 9.</p>	Cabinet Cabinet Member for Finance & Central Services	None	Mark Ireland Tel: 29-1240

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